

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing cefadmin@selby.gov.uk. Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

This is an application only and will be subject to an assessment process – we cannot guarantee support. The Community Engagement Forum Partnership Board will consider every application received. Please see the decision making flowchart to understand the process your application will go through.

After completing and saving, please send the form by email to cefadmin@selby.gov.uk. We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

Which Community Engagement Forum is this application to?

Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).

Central CEF	
Eastern CEF	
Southern CEF	x
Tadcaster & Villages CEF	
Western CEF	

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Section one: About your organisation

Please tick this box to confirm that you have discussed your application for funding with the relevant Development Officer (this is a requirement of all CEF funding applications). Contact details for both Development Officers can be viewed on the Selby District Council website.

Q1.1 Organisation name

St Mary's Parish Church, Carlton

Q1.2 Organisation address

What is your organisation's registered address, including postcode?	
St Mary's Church, Church Road, Carlton, Selby DN14 9PB	
Telephone number one	Email address (if applicable)
01757 335644	Rev.becky.allright@gmail.com
Telephone number two	Web address (if applicable)
07984742269	@Stmaryscarlton

Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
Rev	Becky	Allright
Position or job title		
Assistant Curate		

Q1.4 Organisation type

What sector does your organisation fit into?

Social enterprise	
Charity	
Voluntary or community group	x

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Other		Please describe	
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When was your organisation set up?

Day		Month		Year	1379
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Q1.5 Reference or registration numbers

Charity number	
Company number	
Other (please specify)	

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

<input checked="" type="checkbox"/>

Q1.6 Is your organisation VAT registered?

<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Q1.7 Please list all other bodies that you have, or plan to apply to for funding

Name of Body / Organisation	Funding Awarded/Requested*
Allchurches	Up to £5000

*Where you have not yet applied to the body, please indicate the amount you intend to apply for and write 'indicative' to the side of the amount.

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Section Two: Grant information or Project Brief (separate document)

Please see the Allocation of Funding Framework and application guidance form to check whether you will need to complete a Grant information form or a Project Brief.

Q2.1 What is the title of your application?

Updating the heating at St Mary's Carlton

Q2.2 Please list the details of your application (500 words limit)

Our boiler is in need of replacement as it has been out of date for several years now, and this will cost around £10,000. We have fundraised £3000 so far, and in the process of applying to church grant schemes and planning community fundraising events. We have recently begun hosting Little Monkeys toddler group, for the local community. Little Monkeys supports mums with babies and toddlers who would otherwise struggle to find a suitable meeting place. As a result the group reduces social isolation and improves outcomes for the under 5's by introducing group play opportunities, crafts and games. The group has until now been run at Carlton school, however the church is able to offer a bigger space, and free room hire. In return the church is able to meet families moving into the area, and find out more about the needs of the local community.

If our boiler is not replaced it's likely it will break down, which could then place these activities at risk through the winter. The new boiler will also allow us to rethink how we heat the building in the future, to improve fuel efficiency, and reduce our carbon footprint, as well as reviewing opportunities for the space to be used more for café activities, community meetings or concerts and performances. To achieve this we would require project funding to draw up plans with our architect, and prioritise the next steps for the church.

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Q2.3 Is there a specific date your applications needed to be funded by?

We would like to get the funding agreed asap in order that the boiler and alterations required to the boiler house can be approved and arranged before the end of the winter months.

Q2.4 Which two objectives in the specific Community Development Plan will your application meet? (250 word limit for each objective)

Which objective?	How will you achieve this?
Objective 1: Loneliness and Isolation	<p>The church provides a venue where young mums and children can meet to swap notes on childcare and community news. A cup of tea or coffee and toys provided allow new friendships and contacts to develop. So far 12 different mums and their children have attended since September 2019.</p> <p>The church is also used for a monthly coffee morning which is supported by several members of the older generation in the village. The coffee morning sells cakes and sausage rolls and also provides a 'café' space for those people living alone in the local community. Up to around 20 people come each month and a further 10 volunteers support it with baking and donation.</p>
Objective 2: Activities for young people	<p>The funding will enable to continue hosting Little Monkeys, baby and toddler group for mums and dads in the village. Providing space for children to access new toys, crafts and story-time activities.</p>

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Q2.5 Please outline how the application will benefit the specific CEF area and why there is a need for your proposal? (500 word limit)

Carlton village is relatively well served through it's school, community hub, playgroup and village hall. However for those living alone, or with small children, it can be socially isolating. This is because the village is growing and not everyone knows their neighbours or other mums with babies the same age. This is particularly the case for first time parents or grandparents, moving to the area, into new housing.

While the village already has two pubs a shop and café, the church provides a valuable space for low cost snacks and drinks. For those on a low income it's also a welcoming space where people can see a friendly face, or borrow toys, equipment and books for their children. The coffee mornings also mean a lot to those who support them through tombola donations, raffle prizes and baking.

The church is able to fund the heating and room hire costs for Little Monkeys, through donations, and also it's own Elizabeth Fisher fund which provides grants for activities for children in Carlton. As the group was already established at school but did not have sufficient volunteers to run it, we have also been given a substantial number of toys and equipment. We are able to store this in church. Set up costs have therefore been relatively minor.

However we are unlikely to indefinitely host the group, despite our best intentions, if the boiler packs up! This is because the church will be unusable for small children and vulnerable elderly people in cold weather.

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Q2.6 How much funding are you requesting?

Please provide a breakdown of the different cost elements associated with your application:

Cost Element	Cost (£)
Replacement boiler and works to our boiler house	£10000
Total Cost	10,000

Q2.7 Is the total cost of the application more than the amount you are requesting?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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If yes, where will you get the other funding from and has this been secured?

We have already raised £3,000 and plan to secure a further £3,000 through applying to grant bodies who fund historic churches. We would like to ask for £1000 to support the church in it's endeavours to host Little Monkeys and create a space that is welcoming and warm for all concerned.